Section 1

Mission statement, Core Values, Camp History, Flow Chart-Job Assignments, Counselor Contract, CAMPer Rules, Visitors / Alumni
CAMP Mission Statement

Our mission is to “Construct Assured and Motivated People” by providing a faith based environment that encourages Campers to get to know God by setting the foundation for them to learn to love themselves, become more confident, and find their Special Spark; in doing so, Campers are enabled to use their abilities to become leaders of the greater community.

CAMP Core Values – CAMP “High Five”

1. Safety- Our #1 (use pointer finger to indicate) responsibility for our campers and staff.
2. Respect – (raising the middle finger next to the pointer finger) – For individuals, our program, and our faith.
3. Promise – (raising the ring finger next to the middle finger) for spiritual growth and renewal.
4. Friendships – (raising the pinky finger next to the ring finger) making new friends and renewing old friendships. “Pinky swear”.
5. Fun – (raising the thumb next to the pointer and giving a “high five” to our neighbor) is the thread that holds our program together from beginning to end.
Administrator – Tina Brizius

Staff Managers

Craft Hall Supervisor
  - Craft Hall Assistant

Daily Assignments

Special Assignment & Activities
  - Class Teachers (Non Certified)
  - AM Classes
  - PM Classes (Betty O Coordinator)
  - Senior Camper Advisors
  - Cabin Inspectors
  - Lost & Found
  - Town-n-Tent
  - Counselor Training (CIT)
  - Table Top Games
  - Senior Camper Advisors
  - Cabin Inspectors
  - Lost & Found
  - Town-n-Tent
  - Time Keeper
  - AM Flag
  - PM Flag
  - Campfires

Hill Supervisors
  - Cabin Counselors

Sports Supervisor
  - Sports Team

Office/Lodge Set-up
- Sunday Lodge Decorating Committee
- Walk Alone Set-up
- Camper Check-in
- Luminary Crew
- Communion Set-up/Clean-up
- Letter Writing Set-up

Flow chart 2018
Founding Directors – Janny & Boonie

Special Activities & Assignments
- Sunday Church
- Walk Alone Service
- Music Vespers
- Baptism
- Morning Service
- Communion Service

Daily Assignments
- Chapel
- Vespers
- Morning Watch
- Flame/Cross/Prayer List

Trail Blazing Teachers
- Junior,
  Senior,
  Staff

Ministry Team
As a staff member at CAMP (Constructing Assured and Motivated People), I understand that appropriate conduct and following this contract, set by the CAMP Board, will help to protect the integrity of the CAMP program and ensure that our campers and staff have a successful and safe camp week. This contract shall be in affect upon your arrival at Tar Hollow Resident Camp.

1. My first priority is to the health, safety & welfare of the campers the entire week of CAMP.
2. I will be a positive role model for the campers, by following this contract and the staff training provided, throughout the CAMP week with my actions and words.
3. I will keep my cabin and/or areas assigned to me clean throughout the camp week. This includes cleaning my area before inspection to check out on the final Saturday.
4. I will follow all safety rules/laws established by CAMP, the State of Ohio, and the Ohio Department of Natural Resources/Tar Hollow State Park.
5. I will provide proof of insurance to the CAMP Board if transporting campers anytime during the camp week.
6. I will show respect to guest speakers, CAMPers, and other CAMP staff at all times.
7. I will complete all mandatory on-line trainings prior to arriving at Tar Hollow and, in addition, attend daily staff meetings/trainings during the week of camp.
8. I will be punctual to all camp activities including daily staff meetings, unless otherwise assigned.
9. I will never be in a secluded area with an individual under 18 years of age. If I find myself in this situation, i.e. shower house, I will notify my direct supervisor immediately after the occurrence. An incident report should be completed upon request.
10. I understand CAMP’s policy prohibits all forms of harassment which including sexual, racial, or religious.
11. I will not possess any type of alcohol or be under the influence of any type of alcohol at any time while at camp.
12. I will not possess any illegal drug or drug paraphernalia or be under the influence of any illegal drugs at any time while at camp.
13. I will not bring weapons to CAMP. (Does not apply to CAMP class related activities) Persons with a conceal/carry permit - who wish to “carry” at CAMP must notify and have prior permission from the CAMP Director.
14. I understand that there is to be no intimate relationships between staff and campers.
15. I understand I must wear appropriate clothing including shoes. (Flip-flops or sandals, open toe shoes are unsafe and discouraged. Shower shoes are permitted in appropriate areas.)
16. I understand use of the camp WI-FI is permitted only before 7am and after 10pm unless it is for CAMP business. (This includes mobile phones and tablets). Mobile phones are not to be used at any time in the presence of a CAMPer.
17. I will not defame/slander/gossip about the CAMP program, CAMP Board members, SFA Board members, other staff members or campers before, during or after the program is held. All differences should be handled between you and your immediate supervisor or a member of the CAMP Board.
18. Smoking or the use of smokeless tobacco, e-cigs or vapor is only permitted in the meadow when the staff member is free from assigned responsibilities and NEVER in sight of a camper. The golf carts SHALL NOT be used to transport smokers to the meadow. All Cigarette butts MUST be cleaned up and disposed of properly each time.
19. I understand I must wear my name tag at all times.
20. I give CAMP permission to use my personal information for a criminal background check and driving record.

The purpose of this contract is to verify that each participant fully understands and accepts the challenges and expectations of being a counselor at this program. You may be asked by the CAMP board to leave at any time should you abuse or disregard any of the contract terms. The decision of the CAMP Board is final.
2018 CAMPer Rules

These rules are designed to protect the camper's personal health, safety, and welfare while at CAMP. Both, Parent and Camper, must read this form below. By clicking "Agree" you affirm an understanding and acceptance of the CAMPer Rules.

1. Illegal drugs, drug paraphernalia, alcoholic beverages and weapons of any kind are not permitted at CAMP. Any camper found in violation of this rule will be sent home immediately.
2. Tobacco including cigarettes, cigars or smokeless tobacco and E-cigarettes is not permitted at CAMP. Any camper found in violation of this rule will receive one warning with extra cleaning duties. Second offense will result with the camper being sent home.
3. All physician prescribed medication shall be turned in to the CAMP First Aid Director at Sunday's CAMP check-in. All medication should be in its original container. (Inhalers and epipens may stay with camper if necessary with approval of the First Aid Director)
4. Campers are not permitted to bring snack food, candy or soda to CAMP. Any snack foods brought and found to be in the cabin will be confiscated. NOTE: If you have a dietary restriction or require certain types of foods, please notify us prior to your arrival and bring in a marked container.
5. Campers should not drive themselves to camp unless it is absolutely necessary. Parking is limited and keys will be taken at check-in. (Parents please note: campers are usually very tired on the last day of camp because of a late Friday night. There is a risk in driving home because of this reason).
6. Campers are not permitted to bring electronic media such as but not limited to: IPods, MP3 players, radios, boom boxes, CD players, televisions, stereos, I-pads, computers/laptops, etc. to camp. Restricted items will be confiscated and returned at check out.
7. Campers are not permitted to bring their skateboards, scooters, skates etc. to camp. Restricted items will be confiscated and returned at check out.
8. Proper attire shall be worn at all times according to the activity, this include shoes. Clothing or bandannas that represent gang-related propaganda or that have vulgar or slang pictures or words are also not permitted. All clothing including bathing suits, should be modest in nature. Campers need to be properly clothed when walking from their cabins to the shower houses.
9. Flip flops and open-toed sandals are dangerous at camp. To avoid injury, they are only permitted at the waterfront or in the shower house. Open-toed dress shoes may be worn at the banquet. Appropriate shoes must be worn to and from the waterfront, shower house and banquet.
10. Camper/parents vehicles are not permitted on the hills at any time.
11. Telephone calls are not permitted from camp unless authorized by the executive staff.
12. Unauthorized visits from friends and family are not permitted.
13. Campers must wear their issued name tags at all times.
14. Inappropriate language will not be tolerated. Any camper found in violation of this rule will receive 1 warning with extra cleaning duties. Second offense will result with the camper being sent home.
15. Campers should follow safety and general rules at all times while at camp.
16. Cell phones are prohibited at CAMP.
17. I understand that my child’s photo and/or video image may be captured during the week of CAMP and may be used in camp related materials such as but not limited to brochures, web sites etc.

*Rule violations will be addressed on a case by case bases.

**A link for a copy of these rules can be found in your confirmation email.
Visitors coming to CAMP while in session

Our alumni have and always will be the backbone of our camping program. We realize that alumni and other persons would like to come and visit while CAMP is in session. Keeping that in mind, we have compiled the following guidelines for any visitors (alumni, parents and friends).

- All visits must be approved prior to the start of CAMP.
- Visitors must check in at the office and receive a visitors badge as soon as they arrive.
- Visitors must abide by all CAMP rules. This includes the use of the Wi-Fi and smoking.
- Visitors are not to interrupt any class or activity unless they have been invited to be a part of the class or activity.
- Parents are asked not to come for a visit. This may cause unwanted stress to the camper and disruption of the program.
- Visitors may not go onto the hills.
- Visitors may participate (or be asked to participate) in activities with approval of the executive staff.
- Visitors may not stay overnight.
- All visitors are subject to being checked through the National Sex Offender Data Base.